

2014 The 10th AASVET Conference Guidelines for Poster Preparation

■ General Information

- Posters are being sought in all areas of VET.
- The posters should be typed in English.
- Submissions should be sent to the conference office, preferably via e-mail.

E-mail Address of Conference Office: aasvet2014@yahoo.co.jp

Deadline for submission: **By September 30, 2014**

■ Data type for submission

- PDF file or Microsoft "Word" doc. file or "PowerPoint" ppt file

■ Design and layout specifications

- The manuscript of the poster must be submitted with less than two pieces at "A3" size (420 mm × 297 mm).
- If the manuscript is drawn up by "PowerPoint", the size should be directly set up "A1" (841 mm x 594 mm).
- If size of the manuscript is "A3", it will be enlarged "A1" size by the conference secretariat.
- The display method can choose two types of either chart below
- A banner displaying your poster title, name, and department should be positioned at top-center of the first piece.
- Make it obvious to the viewer how to progressively view the poster. The poster generally should read from left to right, and top to bottom.

